

KARINA LEE GRAY

11 June 1981

PO Box 1476, Nightcliff, NT 0814

Ph: 0402 303 867 * karina@starwin.com.au

CURRENT POSITION

Director, Starwin Management, established May 2010

- ✦ Founder and owner of a sports and community management social enterprise - www.starwin.com.au

PROFESSIONAL EXPERIENCE

2010 - 2011

Policy Officer (part-time), Office of Youth Affairs

- ✦ Policy development for the NT Youth Policy
- ✦ Consultation with key stakeholders

Football Administration Officer, Saint Marys Football, Sporting and Social Club (commenced 2008)

- ✦ Development of the club's Football Operations Policy & Procedures
- ✦ Development and implementation of club's marketing strategy
- ✦ Football administration
- ✦ Income generation (grants & sponsorship) and sponsor liaison

Producer / Presenter, ABC Local Radio - Territory Grandstand / Sport Talk, commenced June 2009

- ✦ Development of show content
- ✦ Live updates from sporting events / matches
- ✦ Production of live radio shows
- ✦ Management of online content, story development and posting

Tutor, Curtin University - for Indigenous Community Management students, commenced June 2009

2009

Policy Officer, Policy and Systems Support Section, Department of Health & Families, NT Government

6 month contract – AO7

- ✦ Policy development for Non-Government Services Support
- ✦ Community mapping and environmental scanning

2008

Tutor, Darwin High School

- ✦ Assist 'at risk' students to complete school work
- ✦ Support staff on outdoor recreation camps

Tiwi Islands Community Services Unit

- ✦ 6 week contract to Manage day to day operations of youth centre and programs, including supervision of 10 full-time staff and 30 CDEP participants on a daily basis
- ✦ 6 week contract to assist Sport & Recreation service with supervision of staff, facilities & programs, including organisation of Australia Day celebrations (Island Origins & Awards)

2006 - 2008

Special Projects Officer, Tirkandi Inaburra Cultural & Development Centre

6 month contract

- ✦ Creation of a database solution for participant information and community services directory
- ✦ Environmental scanning of the catchment area
- ✦ Development of the 'Dream On' mentoring program for graduates

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Assistant Manager, Sport Industry Section, Department of Communication, Information Technology & the Arts **Permanent APS EL1**

- ⊕ Briefings for Executive and Minister on sports issues
- ⊕ Contract management of sports facilities grants
- ⊕ Representation of DCITA at relevant conferences, forums and events

Solution Broker, Geraldton Indigenous Coordination Centre, Department of Workplace and Employment Relations **Acting EL1 – 10 weeks**

- ⊕ Contract management and monitoring (site visits) for 5 CDEP organisations
- ⊕ Supervision of staff, team of 5
- ⊕ Economic and business development in the Midwest / Gascoyne region
- ⊕ Brokering of partnerships with other government and community organisations

2004-2006

Program Manager, Indigenous Enterprise and Youth Employment Team, Department of Workplace and Employment Relations - Indigenous Employment Programs Branch

Permanent APSL6 / Acting EL1

** Secretary's Award for achievements in program implementation*

- ⊕ Project management for Indigenous Self Employment Program Trial and Indigenous Youth Employment Consultant (IYEC) Program
- ⊕ Design and implementation of program tools; online toolkit, guidelines, Induction workshops and events
- ⊕ Contracting services and managing consultants for evaluation of programs and facilitation of forums
- ⊕ Preparation of written communication including briefs, ministerials, public relations material and reports
- ⊕ Ongoing technical and program support for State Office staff and IYECs
- ⊕ Supervision of staff including a DEWR Graduate and APS L5 officer

School Welfare Officer, Midwest Department of Education and Training

- ⊕ Working with students and families to improve retention and participation at Midwest Schools
- ⊕ Upkeep of case notes and reports on student progress
- ⊕ Liaison with agencies to develop case management strategies

Administration Officer, Central West Mental Health Service

- ⊕ Provide administration services for Midwest Mental Health Service

Supervisor, Wirramanu Youth Centre

- ⊕ Supervision of young people and youth activities

2002 - 2004

Midwest Local Learning Employment Partnership Manager, WA Department of Education and Training

- ⊕ All aspects of Management of pilot program to improve education, employment and training outcomes for 15 – 19 year olds in the Midwest Region
- ⊕ Allocation of funding of \$150, 000 to community initiatives, including Yamaji Region Cultural and Careers Expo, Midwest Career Mentoring Program, Youth Week Activities, Midwest Football Academy (Clontarf), Gascoyne Open Learning Centre
- ⊕ Executive support to the Management Committee
- ⊕ Reporting for State Government Contract Provider
- ⊕ Developing partnerships and providing strategic planning support for youth organizations
- ⊕ Management of consultant to undertake and Environmental Scan of Education, Employment and Training for young people in region

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Aboriginal Tutoring Assistance Scheme Tutor, Kurongkurl Katijin University - Geraldton Campus

- ✦ Providing Tutoring Service for an Indigenous university student

Family and Youth Support Service Manager, Geraldton Regional Community Education Centre

- ✦ Development, implementation and evaluation of programs for young people “at risk” and their families
- ✦ Staff recruitment and supervision (Indigenous Youth Work Trainee)
- ✦ Oversaw budget and successfully applied for funding for projects
- ✦ Coordination of the Geraldton/Greenough Youth Advisory Council (YAC) and related projects including 2002 National Youth Week Activities in Geraldton

Youth Development Officer, Geraldton Regional Community Education Centre

- ✦ Coordinator of Geraldton/Greenough YAC Executive Officer of Midwest Youth Coordinating Network

1996 - 2001

Support Worker, Wonthella House Women’s Refuge

- ✦ Provision of crisis accommodation and case management / support for women and children as victims of domestic and family violence
- ✦ Completion of case notes
- ✦ Liaison with client support agencies
- ✦ Successfully applied for grant to upgrade IT facilities

Youth Worker, City of Canning

- ✦ Staff role at Lynwood and Bentley Drop-in centres
- ✦ Provision of recreational activities and interaction with clients

HYPE Worker, City of Gosnells

- ✦ Outreach work with street present young people
- ✦ Conduct program in partnership with shop owners/security/police
- ✦ Participate and contribute to reporting meetings

Youth Officer, City of Gosnells

- ✦ Staff role at Kenwick Youth Centre, camps, and school holiday programs.
- ✦ Development, implementation and evaluation of youth activities and workshops.
- ✦ Liaison with the community and other youth organisations

Customer Service, Kartworld Belmont

- ✦ Ticket office and Café sales
- ✦ Administration and database upkeep

Swimming Instructor, Royal Life Saving Society

- ✦ VACSWIM Program Instructor at Canning Aquatic Centre.

Customer Service, Chicken Treat / Fresh Express

- ✦ Food and beverage preparation and sales.
- ✦ Customer service

* Awarded Best All-round Employee 1998 for Maddington store.

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EDUCATION, TRAINING & QUALIFICATIONS

- ✦ **NT Drivers License, Light Rigid** (original Drivers License obtained June 1998)

- ✦ **Charles Darwin University** 2004 – 2009
Associate Degree in Legal Studies

- ✦ **Charles Sturt University** 2007
Graduate Certificate in Entrepreneurship (Distinction average)

- ✦ **Edith Cowan University** 1999 – 2001
Bachelor of Social Science: Major in Youth Work, Minor in Justice Studies (Distinction average)

- ✦ **Australian Football League** 2007 (updated 2011)
Level 1 – Coaching Certificate

- ✦ **Australian Institute of Company Directors** completed April 2006
Directors Essentials Course - Awarded ACT Women's Department Scholarship

- ✦ **DEWR Working with Indigenous People Workshop & Supervision Skills Workshop** 2006

- ✦ **Peer Skills Program WA, Program Facilitator Training** 2004

- ✦ **Family Planning WA, Promoting Adolescent Sexual Health (PASH) Program Facilitator** 2002

- ✦ **Community Services Training Company** 2002
Governance and Roles and Responsibilities of Committees

- ✦ **Austswim Accreditation** 2000 – 2003
Certificate of Swimming Instruction and Water Safety.

- ✦ **Gosnells Senior High School** 1994 – 1998
Completed TEE Studies (TER Rank 93)
Principal's Award for Outstanding Achievement.. Top Student: History, Health Studies and R/Up English.

- ✦ **Westfield Park Primary School** 1987 - 1993
School Dux; Head Girl Student Council; Faction Captain

AWARDS

- ✦ **Who's Who of Australian Women** 2007 & 2008
Biography feature in Publication

 - ✦ **Leeuwin Youth Sailing Ship "Living in Harmony Sail Scholarship"** September 2004

 - ✦ **International Library of Poetry**
Publication in anthologies 1997, 1999 & 2000. Editor's choice award 1997.

 - ✦ **Rotary Youth Leadership Awards Camp Participant** 1999

 - ✦ **Curriculum Council of WA** 1998, Certificate of Excellence
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MEMBERSHIP / COMMUNITY INVOLVEMENT

- ✦ **Tiwi Bombers AFL - Volunteer** 2008 – present
- ✦ **Youth Justice Advisory Committee (Minister for Justice)** 2011 - present
- ✦ **Nightcliff Tigers Women's AFL Team – team founder / captain** 2010 – 2012
- ✦ **Tiwi Bombers - Youth Girls Coach** 2011
- ✦ **NT Thunder U16s – Team Manager** 2009
- ✦ **Waratah Warriors AFL Club – Women's player** 2008/09
- ✦ **ACT Women's AFL League Representative Side** 2007
Womens National AFL Championships, held in Canberra
- ✦ **Eastlake Junior AFL Club (Canberra)** 2007
Assistant Coach U/14s – 2007 Premiers
- ✦ **Australian National University AFL Club** 2005-2007
Player and committee member
- ✦ **Golden Key National Honor Society** Since 2002
Lifetime member for outstanding scholastic achievement
- ✦ **Foundation for Young Australians**
DIRECTOR – FYA Board of Director's 2005-2008
Member Partnership Grants Committee / WA State Committee 2004-2008
- ✦ **Canberra Women's Tennis ATP Classic Volunteer** 2005
- ✦ **Fusion Australia Schools In Harmony** April 2004
Volunteer Leader, Pilgrimage to Uluru
- ✦ **Ministerial Council for Child Protection** 2003/2004
WA Youth Representative
- ✦ **Youth Affairs Council of WA** 2004
Youth Sector Policy Advisory Group
- ✦ **S.T.A.Y (Short Term Accommodation for Youth)** 2002 – 2004
Member of Council of Management, Acting Chair in 2003
- ✦ **Safer WA State Council** 2002-2004
State Youth Representative
- ✦ **Safer WA Geraldton Regional Committee** 2002 – 2004
- ✦ **Elton Consulting Youth & Citizenship Research Project Reference Group** 2000
- ✦ **Midwest Department of Community Development** April 2002
Volunteer leader for Adventure Therapy Camp for "Kids in Care"
- ✦ **Young Vinnies Program** 2001 – 2002
Coordination of weekly recreation programs for young detainees at Banksia Hill.
Student Placement, Semester 2, 2001
Teen camp Leader, September 2001
Development and production of "Young Vinnies Cookbook"
- ✦ **WA Office of Youth Affairs / OCYPP** 2000-2002
Judging panel member for the Minister of Youth's Positive Image Award 2000
Sitting member of the Grants Approval committee, August 2000.
- ✦ **Family and Children's Advisory Council** 2000
WA Youth Representative
- ✦ **Kiss My WAMI** September 2000
City of Gosnells Project Coordinator
- ✦ **City of Gosnells Pioneer Park Community Consultation** 2000
Surveyed 50 young people for input into the Revitalisation project.
- ✦ **Gosnells Youth Advisory Council** 1998 – 2001
Founding member of committee to establish Kenwick Youth Centre
Coordination of research project "[Finding Solutions to Member Recruitment](#)"
Representative for the City of Gosnells Sustainable Development Committee

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CONFERENCE DELEGATIONS

⊕ Intellectual Property Conference	2007
⊕ Brightest Young Minds (BYM 2007) – Australian Summit	2007
⊕ Indigenous Youth Employment Consultants Conference	2006
⊕ Job Network Practitioners National Conference	2006
⊕ Foundation for Young Australians ‘The Gig’	2006
⊕ Creating Commonwealth Youth Enterprise Development Forum	2003
⊕ Local Learning Employment Network Practitioners Conference	2003
⊕ YACWA Youth Affairs Conference	2000 & 2003
⊕ Safer WA Conference	2002
⊕ North West Youth Advisory Council Coordinators Conference	2002
⊕ Youth Advisory Council (YAC) Attack Conference	1998 & 1999

REFEREES

- ⊕ Sharron Noske
Manager, Good Sports NT
Ph: 0427662802
 - ⊕ Mike Byrne
Operations Manager, St Vincent de Paul (NT)
Ph: 0417826825
 - ⊕ Charlie King
ABC Sports Program Maker (Territory Grandstand)
Ph: 0417419219
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